

CONFIDENTIAL

OFFICE OR STAFF OCD	OFFICE CODE Approved For Release 2000/08/28 CIA-RDP78-03568A000600160006-2	REQUEST DATE 4 August 1953	INFORMATION APPROVED DATE 4 August 1953	CONT'D PAGE 426	Page 1 of 1 Pages
DELETIONS			ADDITIONS		
ORGANIZATION AND POSITION TITLE	SERIES & GRADE	POSITION NO.	ORGANIZATION AND POSITION TITLE	SERIES & GRADE	POSITION NO.
<u>ADMINISTRATIVE STAFF</u> Personnel Clerk Clerk	GS-203-6 GS-301-4	156 <i>316</i> 517	<u>ADMINISTRATIVE STAFF</u> Personnel Of (Place on T/O after J) Secretary (Typing) (Place on T/O after J)	GS-201-7 18) GS-318-5 19)	726 727
Request of OCD and desk audit No change in T/O strength					
NEW OFFICE TOTALS			APPROVAL		

T/O strength

The T/O changes listed above are hereby approved. Please make changes on office records as necessary. Retain this page and attach to new machine printed T/O page(s) is

CONFIDENTIALChief, Class. & Wage Div.
TITLE

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SECURITY INFORMATION

4 August 1953

MEMORANDUM FOR: Classification & Wage Division

25X1A ATTENTION: Mr. [REDACTED]

SUBJECT: Request for T/O Change

25X1A 1. In accordance with discussions held between Mr. [REDACTED] and Mr. [REDACTED] it is requested that the following position changes be made as quickly as possible:

Delete

Personnel Clerk, GS-203-6, J 156

Clerk

GS-301-4, J 517

Establish

Personnel Officer, GS ____ -7, J ____

Secretary (Typing), GS-318-5, J ____

25X1A

[REDACTED]
Administrative Officer, CD

426
8/6/53
KCT

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